

RECRUITMENT FOR CONSEJO BOARD OF DIRECTORS: FINANCIAL SKILLS- CPA PREFERRED

Consejo's Board is actively looking for a valuable individual who shares Consejo's mission and vision, and who also has strong finance and accounting skills. The Board is currently searching for a person with these characteristics (CPA Preferred) who wants to join the Board of Directors, and who will also be expected to join the Finance Committee.

BOARD MEMBER RESPONSIBILITIES

Responsibilities of Board members include attending monthly Board meetings and annual planning sessions, serving on a Board committee and actively participating in Board initiatives.

FINANCE COMMITTEE MEMBERS RESPONSIBILITIES

Main responsibility is to oversee the financial health of Consejo, ensuring that the agency is fiscally sound. Specific activities involved:

- Monthly reviews of financial statements, cash flows and end of year forecasts.
- Quarterly in depth review of financial statements, cash flows and balance sheets.
- Participate in the annual budget process with the Financial Director.
- Monthly review of budget vs. actual revenues and expenses.
- Review, establish and track financial procedures to ensure adequate internal controls.
- Quarterly presentation of financial results to the Board.

ABOUT CONSEJO

Consejo Counseling and Referral Service has been a leading provider of behavioral health services to the Latino community throughout WA State for over 30 years. Our domestic violence and housing programs, mental health services, substance and chemical abuse counseling, youth and gang prevention programs seek to transform, strengthen and empower WA State Latino families.

In 2009, Consejo assisted over 6,000 clients in numerous locations around the state with award-winning innovative services for people to reach their full potential, grow, heal and improve their lives while providing them with a sense of community.

MEMBERSHIP

Consejo Board consists of up to 15 members selected on the basis of commitment to the mission and services of the agency. Board members may serve up to two three-year terms. The Board meets monthly at the main office in Seattle or at the satellite offices where services are provided. Additionally, the Board has an annual retreat and participates in other agency events.

FOR MORE INFORMATION or TO APPLY:

Please contact: Board President, Carolyn Bain, at (206) 605-3030 or carolynbain@gmail.com, or Acting Executive Director, Terri Vispo, at (206) 461-4880 or terri@consejo-wa.org